

## 2009-10 COMMUNITY SPONSORSHIP FUNDING



### OVERVIEW

RRFB Nova Scotia will provide financial assistance for activities, events, community group initiatives, projects and research, which support Nova Scotia's Solid Waste-Resource Management Strategy or RRFB Nova Scotia's mandates. The maximum sponsorship awarded to any individual request shall not exceed \$500.

### ELIGIBLE PROJECTS

**In general terms, RRFB Nova Scotia provides funding for events or initiatives with a focus on waste reduction, reuse, recycling and composting. Funding is provided for events that are "going green", community gathering points that require recycling and composting containers, and more. Here are a few examples of projects that have been funded by RRFB Nova Scotia:**

- Halifax Highland Games and Scottish Festival - funding to provide recycling and composting services at the event.
- Kingston United Church – funding to purchase a waste separation container.
- Digby Neck Community Development Association - funding to build community compost bins in the community of East Ferry.

**Only expenses incurred between April 1, 2009 and March 31, 2010 will be eligible.** If your supplier is unable to provide you with an invoice prior to March 31, 2010 please forward a purchase order so the correct expenditure can be accrued by our Finance Department. Payment will be made within 60 of receipt of invoices.

### APPLICATION PROCESS

**Step #1:** Complete the attached application form and submit it to your regional coordinator for review (contact information provided on reverse). The regional coordinator will forward the application to RRFB Nova Scotia for approval.

**Step #2:** RRFB Nova Scotia will notify the applicant of the maximum funding for the initiative. Eligible costs and the procedure for reimbursement will be outlined in the letter (excluding HST).

**Step #3:** Upon the completion of your event/initiative, submit TWO COPIES of a summary of the project to RRFB Nova Scotia. The summary report should include a project overview, associated invoices, pictures and promotional material (including newsletters, media coverage, etc. where applicable). The receipt of a report within 60 days of the completion of the event/ project will provide for the release of funds to the applicant.

## NEED HELP?

Regional Coordinators are available to help you plan your event/ initiative. They have many resources to assist you in developing a recycling and composting program, or to help you green your facility or event.

Region	Coordinator	Phone	Fax	Email
Cape Breton	Roschell Clarke	563-5054	564-0481	<a href="mailto:rmclarke@cbrm.ns.ca">rmclarke@cbrm.ns.ca</a>
Pictou	Carol MacKenzie	396-1495	396-4782	<a href="mailto:cmackenzie@pcwastemgmt.com">cmackenzie@pcwastemgmt.com</a>
Antigonish/ Guysborough	Nicole Haverkort	232-2563	533-4909	<a href="mailto:nicole@erswm.ca">nicole@erswm.ca</a>
Cumberland/ Colchester/ East Hants	Darlyne Proctor	897-0450 x.104	897-0882	<a href="mailto:dproctor@colchester.ca">dproctor@colchester.ca</a>
Halifax	Laurie Lewis	490-7176	490-6690	<a href="mailto:lewisr@region.halifax.ns.ca">lewisr@region.halifax.ns.ca</a>
Kings/ Annapolis	Brian VanRooyen	679-1326	679-1327	<a href="mailto:brianvr@vwrn.com">brianvr@vwrn.com</a>
South Shore/ West Hants/ Barrington	Valda Walsh	354-3709	354-7472	<a href="mailto:region6@ns.sympatico.ca">region6@ns.sympatico.ca</a>
Digby/ Yarmouth	Amy Hillyard	742-4404	742-4147	<a href="mailto:ahillyard@ns.sympatico.ca">ahillyard@ns.sympatico.ca</a>

## EVENT GREENING



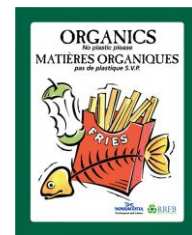
Need help greening your event? RRFB Nova Scotia's *Event Greening Guide* gives you step-by-step instruction on how to:

- Research and plan methods to include waste reduction, reuse, recycling, and composting in your event.
- Promote and publicize your green event.
- Monitor and evaluate the success of your green event.

Call 1-877-313-RRFB (7732) to get your free copy today!

## RECYCLING CONTAINERS AND SIGNS

Check out RRFB Nova Scotia's website ([www.rffb.com](http://www.rffb.com)) for information on waste management signs and containers. RRFB Nova Scotia has developed a set of colorful bilingual signs to help people reduce waste in public places. Nova Scotia's website also lists a variety of suppliers of recycling and composting containers.



# RRFB Nova Scotia

14 Court Street, Suite 305, Truro NS B2N 3H7

Phone: (902) 895-7732 Fax: (902) 897-3256

E-mail: info@rrfb.com

## 2009/2010 Community Sponsorship Fund Application

(Please do not write in boxes marked with an asterix)

<b>Event/ Project Name:</b>	
<b>Applicant:</b>	
<b>Contact Person:</b>	
<b>Address:</b>	
<b>Postal Code:</b>	
<b>Phone:</b>	<b>Fax:</b>
<b>E-mail:</b>	
<b>Date(s):</b>	
<b>Amount Requested:</b>	
<b>Region:</b>	<b><u>Date Received:</u></b>
	*
<b>Total Funding Recommended:</b>	*
<b>Authorization (Regional):</b>	*
<b>Authorization (RRFB):</b>	*

Please provide the required information in the space provided. If more space is required, please submit additional information on a separate page.

**1) State the general purpose and nature of the event/project for which sponsorship is being requested.**

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**2) How does the event support the goals of RRFB Nova Scotia and/or the Provincial Solid Waste-Resource Management Strategy?**

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**3) List the municipalities to be served by the event/ project.**

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**4) Please provide a budget for the event/ project, with specific examples of how the funding will be used. (Note: HST not included)**

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**5) How will RRFB Nova Scotia's sponsorship be promoted prior to and during the event? (i.e. banners, newsletters, logo representation)**

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**Additional comments in support of request:**

**Signature of Applicant** \_\_\_\_\_ **Date** \_\_\_\_\_